

Bambino Ltd

Charging Policy

Version	Date	Author	Comments
1.0	08/2010	Bambino Ltd	Initial release and adoption of policy
1.1	28/09/2011	Scott Roberts	Introduction of version control
1.2	28/09/2011	Scott Roberts	Clarifying statement regarding starting or finishing part way through a year

Charging Policy

Statement of intent

It is our intention to make nursery fees understandable and fair to all parents.

Methods

In order to achieve this intent, we operate the following admissions policy.

- Our fees are widely advertised on the website and in written material, given to parents during showrounds.
- We don't charge for statutory bank holidays or for a week at Christmas that we close.
- Fees are payable on the 1st of each month in advance.
- In order to arrive at a regular monthly charge for parents, we add up your entire year's fees, subtract any bank holidays that apply, and divide the total by 12 months.
- The monthly fee, as calculated using the above method, is applicable for every whole month in the year regardless of the child's starting or finishing month.
- We ask that you set up a standing order for this amount or pay via childcare vouchers through your employer, or a combination of both. Payment by cheque or cash are also accepted.
- Invoices are issued for 1st of each month for your records.
- Any additional sessions or 'extras' will be added to your invoice.
- Children aged 3 or over may be eligible to receive funding through the Nursery Education Grant. We claim this on your behalf. We will deduct your entitlement to free nursery hours from your bill.

