Bambino Ltd

Admissions Policy

Version	Date	Author	Comments
1.0	07/2008	Bambino Ltd	Initial release and adoption of policy
1.1	28/09/2011	Scott Roberts	Introduction of version control

Admissions Policy

Statement of intent

It is our intention to make our nursery accessible to children and families from all sections of the local community.

Aim

We aim to ensure that all sections of our community have access to the nursery through open, fair and clearly communicated procedures.

Methods

In order to achieve this aim, we operate the following admissions policy.

- We ensure that the existence of the nursery is widely advertised in places accessible to all sections of the community, from the Yellow Pages and local telephone directory right through to the local village booklets of the surrounding areas, and our website.
- We ensure that information about our nursery is accessible - in written and spoken form - and, if required, in different languages. If necessary, we will provide information in Braille, or through signing or an interpreter.
- We describe our nursery and its practices in terms which make it clear that it welcomes both fathers and mothers, other relations and other carers, including childminders.
- We describe our nursery and its practices in terms of how it treats individuals, regardless of their gender, special educational needs, disabilities, background, religion, ethnicity or competence in spoken English.
- We describe our nursery and its practices in terms of how it enables children with disabilities to take part in the life of the nursery.
- We monitor the gender and ethnic background of children joining the group to ensure that no accidental discrimination is taking place.
- We make our equal opportunities policy widely known.
- In the event of any sessions being oversubscribed, we operate a waiting list and offer vacancies on a 'first come, first served' basis.

Signed on behalf of the nursery	Print Name	Date